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<b>Report To:</b>	<b>Policy &amp; Resources Committee</b>	<b>Date:</b> 31 March 2009
<b>Report By:</b>	<b>Corporate Director Improvement &amp; Performance and Chief Financial Officer</b>	<b>Report No:</b> ICT/002/0309/GRM
<b>Contact Officer:</b>	<b>Gordon McLoughlin</b>	<b>Contact No:</b> 01475 712787
<b>Subject:</b>	<b>Improvement &amp; Performance Capital Programme (2008/09 – 2010/11) – Progress Report</b>	

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to update members on the status of the projects forming the Improvement & Performance Capital Programme and to highlight the overall financial position.

## **2.0 SUMMARY**

- 2.1 This report advises members of progress and the financial status of projects within the overall Improvement & Performance Capital Programme.
- 2.2 The projected expenditure in 2008/11 is £6.913m, indicating expected full spend within the 2008/11 financial years.
- 2.3 The Appendix contains details of the projected spend for the Improvement & Performance Capital Programme.

## **3.0 RECOMMENDATION**

- 3.1 That the Committee note the progress of the specific projects detailed in the Appendix.

Paul Wallace  
Corporate Director  
Improvement & Performance

Alan Puckrin  
Chief Financial Officer

#### 4.0 BACKGROUND

4.1 At its meeting in February 2009 the Council agreed the capital budget for 2008/11.

#### 5.0 PROGRESS

5.1 The Council's Financial Management System (FMS) has now been brought in-house. The project completed on 1 December 2008. The final payment for this work is due in June 2009.

5.2 The PC replacement programme for 2008/09 started in December 2008. This phase of the PC replacement programme is on track for completion in March 2009. Orders placed as of 31 January 2009 totalled £288k. A further update will be provided in the next Committee report.

5.3 The server replacement programme for 2008/09 is on schedule to complete in March 2009. As of 31 January 2009, orders have been placed totalling £163k. A further update will be provided in the next Committee report.

5.4 The contract for the provision of an integrated HR/Payroll was signed on 15 September 2008. The project plan indicates completion of the project in December 2009. The associated project costs will span financial years 2008/09 and 2009/10.

5.5 A report has been commissioned to review the Data Centre in respect of physical location, capacity and business continuity. An update will be given to the next meeting of the Committee.

#### 6.0 FINANCIAL IMPLICATIONS

6.1 The approved budget is £6,913k made up of £3,717k supported borrowing, £1,347k prudential borrowing and £1,849k Scottish Government Grant. The current projected spend for 2008/11 is on budget.

Service	Approved Budget £000	Current Position £000	Overspend (Underspend) £000
ICT & Business Transformation	5,520	5,520	-
Joint Boards	1,393	1,393	-
<b>Total</b>	<b>6,913</b>	<b>6,913</b>	<b>-</b>

6.2 The Improvement & Performance capital budget for 2008/09 of £3.752m is made up of :-

- £1.519m Supported Borrowing
- £0.847m Prudentially Funded
- £1.386m Grant Funded

6.3 The spend as of 31 January 2009 is £2.208m, representing 58.8% of projected 2008/09 capital spend. There is slippage of £0.92m (24.5%) into financial year 2009/10 which illustrates that the implementation costs for HR/Payroll, Business Continuity, Network Rationalisation and FMS projects span across financial years 2008/09 and 2009/10.

6.4 The projected spend for 2008/11 is £6.913m indicating that the full capital budget will be spent during the period 2008/11.

6.5 The Appendix gives a full breakdown of the projects that make up the Improvement & Performance Capital Programme for 2008/11.

## **7.0 CONSULTATION**

- 7.1 The report has been jointly prepared between ICT and Finance.
- 7.2 There are no direct staffing implications in respect of this report and as such the Head of Organisational Development and Human Resources has not been consulted.
- 7.3 There are no legal issues arising from the content of this report and as such the Head of Legal and Administration has not been consulted.
- 7.4 The report has no impact on the Council's Equalities policy.



**COMMITTEE: Policy & Resources**

Project Name	Cost Centre	1	2	3	4	5	6	7	8	9	10	Status
		Est Total Cost £000	Actual to 31/3/08 £000	Approved Budget 2008/09 £000	Revised Est 2008/09 £000	Actual to 31/01/2009 £000	Est 2009/10 £000	Est 2010/11 and Future Years £000	Start Date	Original Completion Date	Current Completion Date	
<b>Improvement and Performance Directorate</b>												
<b>ICT</b>												
<b>Supported Borrowing</b>												
HR/Payroll System (2)	81569	100	0	100	47	33	53		Jun '08	Dec '09	Dec '09	c/f HR staff costs for 09/10
EDRM Backscanning		90	0	90	0		90		Apr '09	Apr '09	Aug '09	Tender in progress for backscanning Benefit Claim files
Disaster Recovery / Business Continuity		100	0	100	22	12	78		Nov '08	Mar '09	Dec '09	Option Appraisal for Data Centre in progress
Storage/Backup Devices		36	0	36	0	0	36		Apr '08	Mar '09	Mar '10	Ongoing
Network Rationalisation		100	0	100	5	2	95		Oct '08	Feb '09	Jul '09	Evaluating options
Security / Support Tools/ Minor Works		60	0	60	40	31	20		Apr '08	Mar '09	Mar '10	Ongoing
<b>Modernising Government Fund 2</b>												
Council Matched Funding	81226	159	88	71	36	0	35		Jul '08	Mar '09	Mar '10	£29k to fund 'Design Mandate' balance, plus £7k for WebLabs
Corporate GIS		81	0	81	61	61	20		Jun '08	Oct '08	Aug '09	Integration work in 09/10
<b>2008/09 Provision</b>												
Rolling Replacement of PC's	81567	668	0	334	295	3	373		Sep '08	Mar '09	Mar '10	Committed costs of £288k as at 27/02/09
Server Replacement Programme	81568	164	0	164	164	1			Jul '08	Mar '09	Mar '09	Committed costs of £163k as at 27/02/09
M&E Phase 2 Allocation		1,000					500	500				
General Police Grant	81652	1,159	0	383	383	339	383	393				
<b>Prudentially Funded</b>												
HR/Payroll System (1)	81570	160	7	153	98	70	55		Jun '08	Dec '09	Dec '09	Committed costs of £28k as of 27/02/09
E-Mail Archiving		80	0	80	63	63	17		Sep '08	Mar '09	Aug '09	E-mail Archiving Solution
IP Telephony System (2)		50	0	50	50	50			Jul '08	Sep '08	Sep '08	
Mobile Technology		35	0	35	3	3	32		May '08	Mar '09	Mar '10	Ongoing, mobile devices
<b>NTL Capital Programme</b>												
Consilium One-Off Costs	81510	517	23	494	144	132	350		Jul '08	Sep '08	Sep '08	Committed costs of £325k for Jun '09
<b>Grant Funded</b>												
<b>Scottish Government Capital Grant</b>												
Development Control & Building Standards System	81500	66	66	0	0	0			Nov '07	Mar '08	Mar '08	System live from 31/3/08
Property Asset Management System		113	0	113	113	113			Apr '08	Oct '08	Oct '08	Contract awarded to Technology Forge 26/3/08
Corporate CAD Solution		61	0	61	61	61			May '08	Aug '08	Aug '08	Autocad s/w & training procured May'08, complete
Corporate EDRM System		266	-9	275	275	275			Jan '08	Dec '09	Dec '09	Contract awarded to Hedra(Opentext) 25 June '08
IP Telephony System (1)		725	10	715	715	715			Apr '08	Jun '08	Jun '08	Solution procured Jun '08
Property - CAD Master Drawings		65	0	65	65	65			Apr '08	Jun '08	Jun '08	Phase 1 drawings complete
ICT Contractor		17	0	17	17	17			May '08	Jun '08	Jun '08	Additional resource costs to end June '08
Salary Recharges (08/09)		122	60	62	62	62						Project related staff costs to July 2008
Police Specific Grant	81652	234	0	78	78	64	78	78				
SV Comet		180						180				
<b>TOTAL</b>		<b>6,913</b>	<b>715</b>	<b>3,752</b>	<b>2,832</b>	<b>2,208</b>	<b>2,215</b>	<b>1,151</b>				